



## NOTICE OF CONTACT EXTENSION

State Of Missouri  
Office Of Administration  
Division Of Purchasing  
PO Box 809  
Jefferson City, MO 65102-0809  
<http://oa.mo.gov/purchasing>

MISL  
B32 16031

CONTRACT NUMBER	CONTRACT TITLE
C316031002	Foster Care Case Management
AMENDMENT NUMBER	CONTRACT PERIOD
Amendment #007	October 1, 2018 through September 30, 2019
REQUISITION/REQUEST NUMBER	SAM II VENDOR NUMBER/MissouriBUYS SYSTEM ID
NR 886 DFA19000033	4316891380 2/MB00093451
CONTRACTOR NAME AND ADDRESS	STATE AGENCY'S NAME AND ADDRESS
CORNERSTONES OF CARE 300 EAST 36 <sup>TH</sup> STREET KANSAS CITY MO 64111	Department of Social Services Children's Division Post Office Box 88 Jefferson City MO 65102

### ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS:

Contract C316031002 is hereby amended pursuant to the attached Amendment #007 dated 09/07/18.

BUYER	BUYER CONTACT INFORMATION
Julie Kleffner	Email: <a href="mailto:Julie.kleffner@oa.mo.gov">Julie.kleffner@oa.mo.gov</a> Phone: (573) 751-7656 Fax: (573) 526-9816
SIGNATURE OF BUYER	DATE
	9-11-18
DIRECTOR OF PURCHASING	
	Karen Boeger



STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING  
CONTRACT EXTENSION

AMENDMENT NO.: 007  
CONTRACT NO.: C316031002  
TITLE: Foster Care Case Management  
ISSUE DATE: 9/4/18

REQ NO.: NR 886 DFA19000033  
BUYER: Julie Kleffner  
PHONE NO.: 573-751-7656  
E-MAIL: Julie.Kleffner@oa.mo.gov

TO: CORNERSTONES OF CARE  
300 EAST 36<sup>TH</sup> STREET  
KANSAS CITY MO 64111

RETURN AMENDMENT BY NO LATER THAN: 9/18/18 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:

SCAN AND E-MAIL TO:	Julie.Kleffner@oa.mo.gov
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Department of Social Services  
Children's Division  
Post Office Box 88  
Jefferson City MO 65102

SIGNATURE REQUIRED

VENDOR NAME  Cornerstones of Care	MISSOURIBUY'S SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)  43168913800
MAILING ADDRESS  300 E. 36 <sup>th</sup> Street	
CITY, STATE, ZIP CODE  Kansas City, MO 64111	

CONTACT PERSON  Denise Cross	EMAIL ADDRESS  denise.cross@cornerstonesofcare.org				
PHONE NUMBER  816.508.1701	FAX NUMBER  816.508.1750				
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)					
<input type="checkbox"/> Corporation	<input type="checkbox"/> Individual	<input type="checkbox"/> State/Local Government	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor	<input checked="" type="checkbox"/> IRS Tax-Exempt
AUTHORIZED SIGNATURE  	DATE  September 7, 2018				
PRINTED NAME  Denise Cross	TITLE  President/CEO				

**AMENDMENT #007 TO CONTRACT C316031002**

**CONTRACT TITLE:** Foster Care Case Management

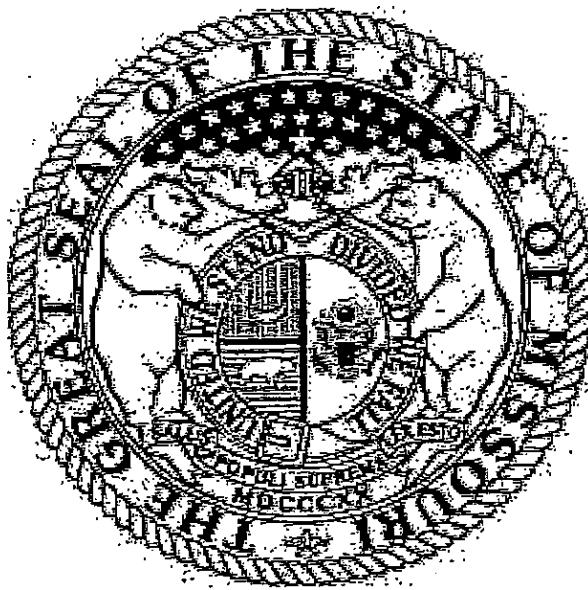
**CONTRACT PERIOD:** October 1, 2018 through September 30, 2019

The State of Missouri desires to extend the above referenced contract at the same prices as the previous contract period.

Efforts are underway to replace the above referenced contract but are unfinished. As a result, the State of Missouri desires to extend Contract C316031002 at the same prices as the previous contract period in order to provide continuing and uninterrupted contract services.

All other terms, conditions and provisions of the contract shall remain the same and apply hereto.

The contractor shall signify acceptance by signing and returning this document on or before the date indicated.



**State of Missouri**

**OFFICE OF ADMINISTRATION**

Division of Purchasing

Contract Amendment Documentation

The following documentation consists of additional contract amendment documentation. The additional contract amendment documentation is not a part of the official contract amendment, but provides supporting information for the official contract amendment.

# MEMORANDUM

Office of Administration  
Division of Purchasing

**TO:** Karen Boeger

**THROUGH:** Cindy Stafford  
*CA*

**THROUGH:** Stacia Dawson

**FROM:** Julie Kleffner  
*OK*

**DATE:** September 4, 2018

**RE:** Extension of the Foster Care Case Management Contracts,  
C316031001 through C316031007

The Department of Social Services (state agency) has requested the Foster Care Case Management Contracts, C316031001 through C316031007, be extended for twelve (12) months, October 1, 2018 through September 30, 2019 to allow for the re-bid process. Please refer to the attached e-mail from Wade McDonald explaining the need for the one-year extension.

The solicitation process for the current contracts spanned a 12-month period. After the award of the contracts, five (5) protests were received. Based upon the need to the impact to children and their families, the need for consistency of performance measurements, the time required for the solicitation process, and time to respond to any potential protests, it appears a twelve-month extension is warranted.

Therefore, because these are essential services that must continue until the new procurement process is complete; I am requesting permission to process the contract extensions pursuant to section 34.045, RSMo.

## Kleffner, Julie

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**From:** McDonald, Wade S  
**Sent:** Tuesday, September 4, 2018 12:12 PM  
**To:** Kleffner, Julie  
**Subject:** C316031001-007

Julie

NR 886 DFA19000033 has been submitted to extend contracts C316031001-007 through 9/30/19. This extension is requested to allow time for the rebid of these contracts as well as allow proper transition to the new contracts when they are awarded.

Historically, the solicitation process for FCCM has required extra time to address the complexities of the services and respond to protests. This extension will allow time for the rebid process and any contract follow-up that will be necessary after new contracts are awarded.

The extension will also allow The Department of Social Services to establish a plan designed to reduce the number of children and families impacted in the event cases served under the contract need to be transitioned between contractors. Transitioning a single case between contractors disrupts case activities and can delay opportunities for the case to exit services. Transitioning a large number of cases at one time amplifies the disruption and it takes even longer for services to stabilize and continue. When the current contracts were awarded, approximately 1/3 of the cases served under the contract required transition between contractors due to new caseloads awarded. Due to timing of the contract award, only a short transition time was available and a large number of these cases experienced delays associated with case transition. A longer transition time will allow fewer cases to be impacted by new contract awards.

Continuing the contract through 9/30/19 also allows the contract measures to continue to be measured as they have been since 2005 when the first contract was awarded. DSS submits an annual report to the legislature comparing the year to year results of the contract. Consistent measurement periods are important when measuring the success or breakdowns of a program. In addition to consistency, these contracts are designed to incentivize contractor results in accordance with 13 CSR 32.020. A contract extension with a different timeframe impacts the outcome measures and the contractor's opportunities to achieve contract milestones and receive incentive payment. Likewise, working through different measuring periods is not something that is currently mechanized. Developing new measuring process to accommodate a different contract timeframe will cost DSS a substantial amount of time and resources.

DSS acknowledges that we are delayed in providing and updated RFP draft to DPM. The new draft RFP is progressing and will be provided to the Division of Purchasing within the next week or two. Part of the work on the draft RFP has been working with the current contractors to identify strategies to mitigate the concerns related to case transitions due to contract award. This may impact the contract award language in the RFP. Likewise, child welfare practice has evolved which requires revisions to the RFP requirements. While some of the practice updates are still pending, the RFP requires adjustment to ensure consistent child welfare practice throughout the state. These changes are being incorporated into the draft RFP and final touches are pending.

Once the final changes are incorporated, the RFP will be submitted through internal reviews in line with the new purchasing processes and completion of the Quarter Million Dollar Worksheet.

Please let me know if you have any questions.

Thank you

**Wade McDonald, MPA**

Procurement Manager

Missouri Department of Social Services

Division of Finance and Administrative Services

573-751-7261 (phone)

573-526-4678 (fax)

[Wade.S.McDonald@dss.mo.gov](mailto:Wade.S.McDonald@dss.mo.gov)

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TAXATION DIVISION  
P O BOX 3666  
JEFFERSON CITY MO 65105-3666



Missouri  
DEPARTMENT OF REVENUE

Telephone: (573) 751-9268  
Fax: (573) 522-1265  
E-mail: taxclearance@dor.mo.gov

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## VENDOR NO TAX DUE

CORNERSTONES OF CARE  
300 E 36TH ST  
KANSAS CITY MO 64111

DATE ISSUED: MARCH 8, 2018

MISSOURI TAX ID NUMBER: 16622863  
FEDERAL IDENTIFICATION NUMBER: 431689138

The Missouri Department of Revenue certifies that based on the information provided the above listed taxpayer/vendor and its disclosed affiliates do not sell taxable tangible personal property or provide taxable services in the State of Missouri. As a result, the above vendor and its disclosed affiliates are in compliance with Section 34.040.7, RSMo.

This statement does not limit the authority of the Director of Revenue to assess and/or collect liabilities under appeal or that become known to the Department as a result of audit or determination of successor liability.

This certificate will remain valid until such time as the business activity changes. Please note that any change in or deviation from the operation of this business as originally described will render this letter inapplicable.

DIRECTOR OF REVENUE OR DELEGATE  
STATE OF MISSOURI

BY:

A handwritten signature in black ink that reads "Esta Zaring".

Esta Zaring  
Administrator, Business Tax

BH:DU3392

CBN045  
201806700300731

<b>1. Indicate Contract Amendment Type</b>																																																		
RENEWAL: PERIOD OF TOTAL <input type="checkbox"/> Renewal - % Increase Cost Savings <input type="checkbox"/> Renewal - \$ Increase Cost Savings <input type="checkbox"/> Renewal - W/O Increase <input type="checkbox"/> SFS Renewal - Prices In Original Contract <input type="checkbox"/> SFS Renewal - Prices Not in Original Contract																																																		
EXTENSION PERIOD: <input type="checkbox"/> Extension - 30-Day <input type="checkbox"/> Termination <input checked="" type="checkbox"/> Extension - \$ Increase Cost Savings <input type="checkbox"/> Extension - W/O Increase year <input type="checkbox"/> Assignment <input type="checkbox"/> Cancellation/Termination <input type="checkbox"/> Other Amendment																																																		
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Buyer																																																		
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Contractor E-Mail Address/Fax Number ( Ryan Davis ) Ryan @ cornerstone.of care.org State Agency Contact E-Mail Address ( Kathy McCandless & Wadew Section 34.040.6, RSMo Letter ✓ Follow-Up Notes:																																																		
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